



**DOWNTOWN PEDESTRIAN MALLS
EVENT/SPACE APPLICATION**

Thank you for considering Stephen Avenue Walk. Please fill out the form below and fax back to us at (403) 265-1932.

NAME: _____

ADDRESS: _____ POSTAL CODE: _____

CONTACT NAME (please print): _____

EMAIL: _____

PHONE: _____ FAX: _____

ABOUT YOUR EVENT:

TYPE OF EVENT: _____

DATE: _____ TIME: _____

LOCATION REQUESTED: _____

SIZE OF AREA YOUR EVENT WILL REQUIRE: _____

ANTICIPATED SIZE OF AUDIENCE: _____

WHAT EQUIPMENT WILL YOU HAVE? (Please provide description, i.e. tables, chairs, etc): _____

DO YOU REQUIRE OUR PORTABLE STAGE (8'x20'): YES _____ NO _____

WILL YOUR EVENT HAVE MUSIC?: _____ IF SO, DESCRIBE: _____

DO YOU REQUIRE POWER?: _____

WILL FOOD BE SERVED?: _____ IF SO, DESCRIBE: _____

DESCRIPTION OF EVENT (Please inform us what is special about your event so we may include it in any promotional information):





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DOCUMENTS REQUIRED TO ACCOMPANY APPLICATION:

- Please include a rough sketch of layout
- Proof of \$2,000,000 liability insurance
- Copies of any other pertinent licenses from the City of Calgary

DATE SUBMITTED: _____

Location requests will be taken into consideration but the CDA reserves the right to specify the location for the event.

The CDA reserves the right to set the volume level for any music to be played at the event.

There will be a charge for all organizations for event space on the Malls. Charges will vary according to type and size of event.

I freely and voluntarily assume any risks and hazards inherent in the nature of the activities pertaining to this permit and agree to indemnify and save harmless the Calgary Downtown Association or Merchants of the Downtown Pedestrian Malls (Stephen Avenue & Barclay Mall), from any claim, including any claim for medical services, arising from my permitted activities. This release, waiver of claim and assumption of risks is binding on me, my heirs, executors, administrators and personal representatives and assigns. I am prepared to grant the Calgary Downtown Association permission to use, for promotional purposes only, any photographs taken of the event to which this permit is applicable.

I hereby agree to the above rules and regulations. I realize that failure to comply with these rules will result in the cancellation of my permit.

Applicant Signature Date

FOR DOWNTOWN CALGARY USE:
 APPROVED _____ DATE _____

AMOUNT RECEIVED _____ RECEIPT NO. _____

Calgary Downtown Association
 720, 304 – 8 Avenue S.W.
 Calgary, AB T2P 1C2
 Phone: (403) 215-1570, Fax: (403) 265-1932

